



The
Ottawa Cancer
Foundation

La
fondation du
cancer d'Ottawa

Cancer System Navigator – Fixed Term Position 1 year with the possibility of an extension

Do you want to join a team of dedicated professionals who are transforming supportive cancer care in the community?

The Ottawa Cancer Foundation is dedicated to supporting people affected by cancer in the Ottawa region. We facilitate access to community-based supportive cancer care and support research to prevent, detect, diagnose and cure cancer. For more information about the Cancer Foundation, please visit www.ottawacancer.ca

POSITION SUMMARY:

The Cancer System Navigator will join an experienced multi-disciplinary team which responds to requests for support from individuals (i.e., cancer patients, caregivers and those affected by cancer) who approach the Ottawa Cancer Foundation directly, or are referred via medical practitioners or community partners.

They will engage with people affected by cancer to understand their needs, support them in identifying priorities, and connect them to relevant services offered by the Community Cancer Hub and other community partners. The navigators will be equipped to respond to informational, psychological, emotional, spiritual, physical, social, and practical needs and provide follow-up support when requested.

The Cancer System Navigator also helps to identify gaps, and participates in system change opportunities to offer recommendations for programs and services to meet the needs of individuals affected by cancer in the region.

CANDIDATE PROFILE:

Education:

Master's degree in a registered healthcare profession (nursing, social work, or equivalent in human sciences) and a minimum of 3 years in related employment OR undergraduate degree in a registered healthcare profession (nursing, social work, or equivalent in human sciences) with a minimum of 7 years' experience in related employment.

Professional Affiliation: Registration with accrediting body of aforementioned healthcare profession required.

Experience and knowledge:

- Experience with assessing patients' wellness and support needs, helping individuals self-identify needs and connecting them with services that can help address those needs required
- Appropriate minimum professional experience (stated above) with individuals who have a significant emotional or physical health issue required
- Experience with case notes/file recording required

- Demonstrated experience working within a supportive care model providing patient/client focused care an asset
- Experience in or knowledge of oncology care an asset
- Experience facilitating workshops and group sessions an asset
- Ability to support clients in-person, or via phone or video conferencing as requested
- Demonstrated ability to work collaboratively across multidisciplinary teams
- Demonstrated understanding and experience with implementing health equity strategies an asset
- Excellent interpersonal skills as well as strong written and oral communication abilities
- Proficient with Microsoft Office Suite environment and experience with spreadsheets and databases
- Ability to work independently and as part of a team
- Demonstrated ability to deal effectively with challenging situations and to maintain healthy boundaries

Language Designation:

- Excellent verbal and written communication in English (required)
- Excellent verbal and written communication skills in French and/or Arabic (asset)
- Ability to provide professional communication in other languages (asset)

Salary & benefits:

- Full-time (37.5 hrs weekly), (Fixed Term Position 1 year with the possibility of an extension)
- Salary range: \$63,400 - \$98,300
- 4 weeks paid vacation

Recruitment is ongoing, however we recommend that you submit your letter of interest along with your résumé on or before January 19, 2024 to npraamsma@ottawacancer.ca

Please note the following:

- The subject line of your email should read "Cancer System Navigator"
- The file name for your resume should read: "(last name)_(first name)_ Resume"
- The file name for your cover letter should read: "(last name)_(first name)_ Cover Letter"

We know applying to a job takes time and thank all candidates for their interest. Only short-listed candidates will be contacted for an interview.